Tier 4 Doctorate Extension Scheme – your responsibilities

The University has issued you with a CAS to be used in your application for a Tier 4 visa under the Doctorate Extension Scheme. Having signed the relevant undertaking, you will be aware that, under the terms of this visa, you must remain in contact with the University.

Your responsibilities under the Tier 4 Doctorate Extension Scheme apply from the date on which your degree is approved by the Board of Graduate Studies without condition, assuming you have made a valid visa application prior to this date. These responsibilities only end either at visa expiry, if the University ceases sponsorship or if you inform us that you no longer require your Tier 4 DES visa.

1. Outcome of visa application

You must inform the International Student Team (internationalstudents@admin.cam.ac.uk) as soon as you hear the outcome of your visa application, providing copies of your visa on receipt and visiting our office with the original visa for scanning within one week.

2. Keeping contact with us

Whether a decision has been made on your application or not, the University will contact you by e-mail at three points during the twelve month period after degree completion.

These contacts will take place after each Cambridge term; falling in the second week of December, the fourth week in March and the first week in July. Please let us know as soon as possible if you think that you will be unavailable during these periods.

For 2017 e-mails will be sent in: March 2017, July 2017 and December 2017

If you do not respond to any one of the termly contact e-mails within ten working days of sending, the University will report this missed contact to the Home Office.

If we are unable to establish contact within fifteen working days of our original e-mail we will cease visa sponsorship. At this point the Home Office will likely curtail your leave.

Each e-mail will ask you to confirm that you have not permanently left the UK and will ask for an update of your situation, and intentions, since the last contact. Please note, if you do leave the UK permanently or switch to another immigration route, e.g. Tier2, you must let us know as soon as possible, even if you are not due to make contact at that time.

3. Your contact details

Please ensure that the University, and IST, hold up to date contact details for you – if these are incorrect and, as a result, we are unable to make contact with you this could cause your visa to be curtailed.